

Title: Submission opposing proposed variation to the

unpaid family and domestic leave entitlement

Submission from: Master Grocers Australia Ltd.

Trading as:

**MGA Independent Retailers** 

**MGA Timber Merchants Australia** 

**Submission to:** Fair Work Commission

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#### . Introduction

- 1. The Fair Work Commission (the Commission) decided on 26 March 2018 (the 2018 decision) to vary all modern awards to introduce an entitlement to five days of unpaid family and domestic violence leave (FDVL).¹ Subsequently, a similar provision was inserted into the national employment standards.² The entitlement to unpaid FDVL was later removed from modern awards and award-covered employees continue to rely on the national employment standards for unpaid FDVL.³
- 2. In its 2018 decision, the Commission indicated that the entitlement to unpaid FDVL will be reviewed in June 2021 to determine whether any changes are required to the entitlement to unpaid FDVL, whether to allow access to personal/carer's leave for employees affected by family and domestic violence, and whether provisions should be made for paid FDVL.<sup>4</sup>
- 3. Prior to the 2018 decision, the Commission formed its preliminary view that it was not satisfied that it was necessary to provide ten paid days of FDVL to award-covered employees.<sup>5</sup> The Commission also formed a preliminary view that employees should have access to personal/carer's leave for the purpose of taking family and domestic violence leave.<sup>6</sup>
- 4. A number of interested parties have supported proposed variations to the existing entitlement to unpaid FDVL. The Commission has called for submissions that oppose any proposed variations as part of its review of FDVL terms in modern awards (the Review). Master Grocers Australia (MGA TMA) opposes the proposed variation to replace the existing unpaid entitlement with ten paid days of FDVL, however strongly supports that employees should be able to access paid personal/carer's leave for the purpose of taking family and domestic violence leave.
- 5. In this submission, MGA also proposes a number of changes to the current FDVL framework. Our proposed variations are made in consideration of the issues to be considered by the Commission during the Review, the Commission's research program and in light of the unique insight MGA offers into the independent retail sector across Australia.
- 6. MGA acknowledges that family and domestic violence is a society-wide issue which impacts:
  - a. Women's health and safety and economic security;
  - b. Workplace gender equality;
  - c. Women's labour force participation; and
  - d. Unpaid care work undertaken by women, which has been exacerbated by COVID-19.

It is our position that family and domestic violence in any form is unacceptable and we acknowledge that the true extent and impact of such violence is unknown due to underreporting by victim-survivors.

# II. About Master Grocers Australia

7. MGA TMA is a national registered employer industry association representing independent grocery, liquor and other retailers including timber and hardware businesses, in all States and Territories of Australia.

<sup>&</sup>lt;sup>1</sup> [2018] FWCFB 1691.

<sup>&</sup>lt;sup>2</sup> Fair Work Amendment (Family and Domestic Violence Leave) Act 2018 (Cth).

<sup>&</sup>lt;sup>3</sup> [2019] FWCFB 767.

<sup>&</sup>lt;sup>4</sup> [2018] FWCFB 1691 at [309].

<sup>&</sup>lt;sup>5</sup> [2017] FWCFB 3494 at [6].

<sup>&</sup>lt;sup>6</sup> Ibid.

- 8. Nationally and independently owned and operated grocery and liquor supermarkets and timber and hardware merchants play a major role in our retail industry and make a substantial contribution to the communities in which they trade. This is not only demonstrated in the forged relationships between independent businesses and their local communities but also in the strong commitment of independent retailers to support their local communities, through local fundraising initiatives that support schools, kindergartens, hospitals, clubs and so on. Independent retailers also support the businesses of local suppliers and service providers as well as provide employment. Many of their employees include working mothers, tertiary students, trainees, and apprentices.
- 9. Many MGA TMA members are small to medium family businesses, typically employing 30 or fewer staff. These community businesses account for the employment of more than 120,000 full time, part time and casual employees, who are employed to work across a seven-day working week. MGA TMA members generate retail sales in excess of \$16 billion.
- 10. MGA TMA members include 2,700 branded independent grocery stores, trading under brand names such as Drakes, Farmer Jacks, FoodWorks, Foodland, Friendly Grocers, IGA, IGA Xpress, Supa IGA and SPAR, with a further approximately 1,300 independent supermarkets trading under their own local brand names. In addition, MGA TMA members also include numerous independent liquor stores operating throughout Australia and trading under names such as Cellarbrations, The Bottle O, Duncans, and Local Liquor, which are either single or multi-store owners. Our members also own independent hardware stores trading under brand names including Mitre 10, Home Timber and Hardware, Thrifty Link and True Value Hardware. Our members, being independently owned, are comparatively much smaller when juxtaposed against the large supermarket and hardware chains of Coles, Woolworths and Bunnings, which combined represent approximately 80 per cent of the retail supermarket and liquor industries and 65% of hardware industries.
- 11. MGA TMA members apply a number of different industrial instruments. As the overwhelming majority of our members are small and medium family-owned businesses, the majority of employees employed by our members are covered by the General Retail Industry Award and the Timber Industry Award.
- 12. Our members are independently owned and operated, and generally form the major investment for family or personal enterprises and form a large part of an individual's or group's investment and/or superannuation strategy. Each of the branded stores are small businesses independently owned and operated as sole traders or family-run businesses, and some are partnerships where more than one family has a financial interest in the business. Many member stores are handed down to the next generation as a legacy to continue as a form of family enterprise or asset.



















13. In order to assist in the preparation of this submission, MGA TMA issued a survey of four key questions to our members on 28 September 2021. There were 42 respondents to this survey,

including numerous multi-store owners. The key questions and results of the survey are outlined in Annexure A.

#### III. Issues to be considered during the Review

- 14. The Commission has noted that the following issues will be considered during the Review:
  - i. whether employees should be able to access paid personal/carer's leave for the purpose of taking family and domestic violence leave;
  - ii. the adequacy of the unpaid family and domestic violence leave entitlement; and
  - iii. whether provisions should be made for paid family and domestic violence leave.

MGA TMA will address each of these issues in this submission.

- 15. MGA TMA's position on the issues for consideration are as follows:
  - a. the Commission should vary modern awards to permit employees' access to personal/carer's leave for the purposes of taking FDVL. Further, permitting access to personal/carer's leave for family and domestic violence will assist in reducing the financial burden on a significant proportion of employees that experience family and domestic violence:
  - no changes are required to the current provision of unpaid FDVL as this was removed from modern awards on 25 July 2019 and the current provision of unpaid FDVL is adequate;
  - c. provisions should not be made for ten days of paid FDVL due to likely adverse impact on business productivity, employment costs, regulatory burden, employment growth and economy competitiveness.

## IV. Access to paid personal/carer's leave to deal with the consequences of family and domestic violence

The jurisdictional issue

- 16. The Commission has expressed no concluded view on the jurisdictional issue of whether access to paid personal/carer's leave to deal with the consequences of family and domestic violence should be permitted.<sup>7</sup>
- 17. Modern awards must not contain terms that contravene s.55 of the *Fair Work Act 2009* (the Act), requiring that modern awards do not exclude the National Employment Standards (NES). As such, modern awards may be varied to extend personal/carer's leave for reasons pertaining to family and domestic violence, as long as any provision of the NES is not excluded as a result. S.139(h) of the Act also permits modern awards to include terms in respect of leave and arrangements for taking leave.
- 18. Further, s.55(4) of the Act permits modern award terms that are ancillary or incidental to the operation of a NES entitlement, or supplementary to the NES. If the Commission considers that a term that extends taking personal/carer's leave for reasons pertaining to family and domestic violence supplements the NES, this term will not contravene s.55 of the Act.<sup>8</sup>

<sup>&</sup>lt;sup>7</sup> [2018] FWCFB 1691 at [156].

<sup>8 [2018]</sup> FWCFB 1691 at [121].

- 19. MGA TMA submits that a modern award term permitting access to paid personal/carer's leave to deal with the consequences of family and domestic violence is not ancillary or incidental, but will be supplementary to the NES. Such a term will be supplementary because it will expand an employee's eligibility to take personal/carer's leave in the event that they experience family or domestic violence and need to do something to deal with its impact during their ordinary hours of work.
- 20. The Commission considered the meaning of 'must not exclude' in Canavan Building Pty Ltd [2014] FWCFB 3202 (Canavan). The Commission considered that if a provision results in an outcome where employees do not receive in full the benefit provided for by the NES, that would constitute a prohibited exclusion of the NES.<sup>9</sup> The Commission also confirmed that this prohibition includes provisions that attempt to provide a lesser entitlement than that provided by the NES.<sup>10</sup> Interested parties that have submitted that if an employee take personal/carer's leave to deal with the impact of family and domestic violence, this will reduce the amount of paid leave to take for circumstances outlined in s.97 of the Act.
- 21. MGA TMA submits that a modern award term extending access to personal/carer's leave for purposes other than those provided for in the NES will not exclude the NES entitlement, provide for a lesser entitlement, nor contravene s.55(1) of the Act. The NES entitlement will not be excluded as employees are still permitted to the full benefit of ten paid days of leave. MGA TMA submits that paid leave will still be available to employees for all the purposes in s.97 of the Act and that benefit of paid time off is not 'lost' if employees are permitted to take this leave for another purpose not currently outlined in s.97. It can only benefit employees if there are additional circumstances where paid leave may be accessed, as employee choice will be bolstered.
- 22. MGA TMA submits that expanding personal/carer's leave to permit taking of such leave to deal with the consequences of family and domestic violence does not constitute a significant change to the extent that it would result in the creation of a new form of leave. MGA TMA submits that existing entitlement to paid personal/carer's leave will not be excluded for award-covered employees because they will retain the full benefit of the leave to take for any reason specified in s.97, but with the recognition that dealing with the consequences relating to family and domestic violence is a personal experience that affects employees such that they may also be considered 'not fit for work'.
- 23. In order to assist in the preparation of this submission, MGA TMA issued a survey of four key questions to our members on 28 September 2021. There were 42 respondents to this survey, including numerous multi-store owners. MGA TMA's member survey indicates that a significant majority (76%) of members are agreeable with personal/carer's leave being made available to employees to deal with issues relating to family and domestic violence. Only 19% of MGA TMA members disagreed with personal/carer's leave being made available for employees to deal with issues relating to family and domestic violence and 5% were unsure of whether personal/carer's leave should be provided for this purpose.<sup>11</sup>

#### V. Adequacy of the unpaid FDVL entitlement

24. MGA TMA submits that the current entitlement to unpaid FDVL is adequate and sufficient as a safety net and provides an important tool in safeguarding women's ongoing participation in the

<sup>&</sup>lt;sup>9</sup> Canavan Building Pty Ltd [2014] FWCFB 3202 at [36].

<sup>&</sup>lt;sup>10</sup> Ibid.

<sup>&</sup>lt;sup>11</sup> See Annexure A.

- workforce. As the unpaid FDVL entitlement is sufficient, we submit that a paid entitlement, although desirable, goes beyond what is 'necessary'.
- 25. MGA TMA acknowledges that ensuring women's participation at work is crucial and there are other available steps, apart from providing ten paid FDVL days, that can be taken to further protect women's participation. For example, MGA TMA refers to the return to work guarantee in s.84 of the Act, which offers protection to those who take parental leave. Similarly, to FDVL, parental leave is a type of leave disproportionately taken by women and as such, a similar protection for those who take unpaid FDVL may be inserted into modern awards to further protect women's ongoing workplace participation.
- 26. The current framework permitting unpaid FDVL is adequate as there are other forms of paid leave already accessible to employees, such as personal leave and annual leave. Employees are already permitted to take personal leave if they experience illness or injury, including if such illness or injury is a result of experiencing family or domestic violence. There is no prohibition on employees requesting to use annual leave to deal with the impact of family and domestic violence and employers must not unreasonably refuse such a request. In circumstances where existing entitlements prove inadequate or are exhausted, employees also have choice to access unpaid
- 27. The current entitlement to unpaid FDVL is sufficient as a minimum safety net as there is significant evidence that the impact of family and domestic violence on employees is currently adequately dealt with at the enterprise level, in accordance with the needs of the enterprise and employee. For example, 91.3% of employers are shown to provide unpaid FDVL far in excess of the NES requirement of five days and 81.5% of employers do not require provision of evidence in order to take such leave.<sup>12</sup>
- 28. Since the introduction of unpaid FDVL, employers have demonstrated varying capacities to accommodate family and domestic violence related absences and to bear associated expenses, as demonstrated in the variety of different additional workplace supports and additional paid leave provided by individual workplaces.<sup>13</sup> Similarly to employers in other industries, MGA TMA members typically take a compassionate and flexible approach when their employees require leave from work due to family and domestic violence.
- 29. In the research conducted for the Commission, it is also apparent that many employers have implemented specific FDVL policies, introduced FDVL entitlements in enterprise agreements and provide other means of support and flexibility to employees. <sup>14</sup> There are concerns that provision of ten paid FDVL days for award-covered employees may deter employers from implementing or offering enterprise-specific measures tailored to employees' needs, and instead provide a 'benchmark' for employers to provide merely the minimum required by the applicable award.

<sup>&</sup>lt;sup>12</sup> Monash University, Survey analysis for the Family and domestic violence leave review 2021; Report: Safe, thriving and secure: Family violence leave and workplace supports In Australia; Analysis of the Workplace Agreements Database for the Family and Domestic Violence Leave Review (final report, December 2021) 14-15.

<sup>&</sup>lt;sup>13</sup> Monash University, *Safe, thriving and secure: Family violence leave and workplace supports In Australia*, (final report, December 2021) <a href="https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-safe-thriving-secure-101221.pdf">https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-safe-thriving-secure-101221.pdf</a> 29, 38-40.

<sup>&</sup>lt;sup>14</sup> Monash University, Survey analysis for the Family and domestic violence leave review 2021; Report: Safe, thriving and secure: Family violence leave and workplace supports In Australia; Analysis of the Workplace Agreements Database for the Family and Domestic Violence Leave Review (final report, December 2021).

30. FDVL is necessary as it permits an employee to be absent from work on short notice to address an urgent need such as to find accommodation so as to remove themselves from harm. MGA TMA submits that as such urgent needs are adequately met by the existing entitlement and any further entitlement goes beyond what is necessary to achieve the modern awards objectives.

#### VI. Provisions for paid FDVL

The circumstances of small and medium-sized businesses

- 31. As stated in s.578(a), in performing functions and exercising its review function under a part of the Act, the Commission must take into account the objects of the Act as outlined in s.3.
- 32. Taking into account the objects of the Act requires consideration of the special circumstances of small and medium-sized businesses. Small and medium sized businesses are the backbone of Australia's economy, accounting for 97.4% of actively trading businesses.<sup>15</sup> It follows that changes to modern awards have a disproportionate effect on small and medium sized enterprises. MGA TMA members, not unlike small and medium businesses in other industry sectors, face a highly competitive environment. Unlike large businesses such as national chains including Coles, Woolworths and Bunnings, MGA TMA's small and medium sized members are not well placed to absorb the increased costs of providing the proposed ten paid FDVL days. Small and medium sized independent businesses, such as those in grocery, supermarket and timber and hardware retail, already face razor-thin margins. Should employment costs increase for small and medium businesses through the introduction of paid FDVL, this will result in decreasing profit margins for independent businesses. This may result in unintended indirect consequences for small business, such as having little option but to terminate staff that they can no longer afford, and reduction of employee hours or business owners working longer hours themselves as profit margins decrease. Increased employment costs can also pose indirect harm on small and medium sized business owners through impact on their family lives as they work longer hours, on their superannuation nest egg through the devaluation of their business and ensuing health problems.
- 33. Increased employment costs for small and medium enterprises can extend far beyond decreasing profit margins. Increased employment costs can also contribute to a significant multiplier effect on local businesses that often are the focal point of the communities in which they exist. For example, MGA TMA member independent supermarkets and hardware retailers are often long-standing centres of the community. They contribute to the schools, the local sports clubs and local charities and are recognised as an essential part of the community. Even more importantly, they are major contributors to the local economies. They invariably have strong relationships with local growers and local industries and make a massive contribution to the economic vitality of the areas in which they operate. Increasing employment costs can ultimately irreparably damage the existing multiplier effect that independent businesses have on the national economy.
- 34. These increased employment costs come from a variety of sources, including annual award wage increases, the 0.5% increase in superannuation guarantee and the new Victorian mental health and wellbeing surcharge of 0.5%. Annual award wage increases alone have resulted in an 11.05% increase in wages during the 2017-2020 period, not including the most recent 2.5% increase on 1 September 2021. Employment costs will continue to increase for many Australian employers as award wages increase annually and the superannuation guarantee continues to increase to 12% in the coming years.

<sup>&</sup>lt;sup>15</sup> Australian Bureau of Statistics, Counts of Australian Businesses, Including Entries and Exit (24 August 2021).

- 35. Small and medium enterprises, including family-operated businesses, require support in order to continue contributing as the hub and drivers of prosperity within their communities. Where community and family-operated businesses thrive, the local community supplies the requisite employment, profits are retained within the community, efficiencies are developed when local businesses interact and young people and juniors are engaged as employees and learn valuable life skills as a result. Small businesses are important to the fabric of local communities as demonstrated in their people-focused personalised approached to business and in the many local fundraising activities they support which only serves to assist local beneficiaries such as schools, hospitals and clubs. It is important to acknowledge that while small and medium businesses have an important role to play in an all-of-community response to family and domestic violence, it is these very businesses that most require support in executing this role.
- 36. MGA TMA members are not supportive of the proposed provision of ten paid FDVL days for award-covered employees. MGA TMA's member survey indicates that an **overwhelming majority (95%)** of members were disagreeable with permanent and casual employees being provided with paid FDVL.<sup>16</sup>
- 37. MGA TMA is also a member of the Council of Small Business Organisations Australia (COSBOA). COSBOA members, including MGA TMA, are also not supportive of the proposed provision for ten paid FDVL days. 80% of responses to the COSBOA survey of its small business members indicate that small business employers do not agree with a provision of ten paid FDVL days.<sup>17</sup>

Meeting the modern awards objective

#### S.134(1)(a) – the needs of the low-paid

- 38. MGA TMA acknowledges that the majority of award-reliant employees are likely to be 'low-paid', and that women in particular are more likely to be engaged in low-paid employment. Additionally, it is accepted that women are more likely to experience family and domestic violence than men. It follows that introduction of paid FDVL will be of particular benefit to award-covered women.
- 39. Modern awards must only include terms to the extent necessary to achieve the modern awards objectives. However, MGA TMA submits that the existing entitlement achieves the modern awards objective and any further amendment, although beneficial to award-covered women and 'desirable', goes beyond what is necessary to achieve the modern award objectives. The existing entitlement already addresses the needs of the low paid in permitting affected employees to take leave to do something to deal with the impact of the violence without affecting their employment, such as making arrangements for their safety or the safety of their children. Any further entitlement to paid FDVL will go beyond what is necessary as the need for time off from work to attend to such urgent matters can already be met through the existing entitlement.

#### S.134(1)(b) – the need to encourage collective bargaining

40. MGA submits that a term providing for paid FDVL is of no relevance on the incentive to bargain.

<sup>&</sup>lt;sup>16</sup> See Annexure A.

<sup>&</sup>lt;sup>17</sup> See Annexure B.

<sup>&</sup>lt;sup>18</sup> [2018] FWCFB 1691 at [41].

#### S.134(1)(c) – social inclusion

- 41. MGA TMA submits that the existing entitlement already supports the need for inclusion and a paid entitlement will go beyond what is necessary to achieve the modern award objectives.
- 42. The social inclusion of women may even be adversely impacted by the introduction of a paid FDVL entitlement. Although there are significant protections in place to prevent discrimination of women in the workplace, such as anti-discrimination laws and general protections, introduction of a paid FDVL entitlement may nevertheless inadvertently disincentivise some employers from engaging or continue to engage female employees as it is female employees that are more likely to experience family and domestic violence and require FDVL as a result. We consider the example of parental leave which is taken more frequently by female employees than male employees. There is evidence to suggest that requesting or taking parental leave contributes to discrimination against women 32% of mothers reported experiencing discrimination in the workplace when requesting or taking parental leave and 35% reported experiencing discrimination when returning to work after parental leave. 

  19 We may also consider carer's leave as another example of leave taken more frequently by women than men<sup>20</sup> there is also evidence to suggest that women experience discrimination when applying for jobs due to gender stereotypes that perceive women as more likely to be absent from work due to carer's responsibilities. 
  21
- 43. Providing paid FDVL may not necessarily improve social inclusion of affected employees, made apparent in the research conducted by Monash University noting that victim-survivors' engagement in work was not ensured merely through provision of paid FDVL.<sup>22</sup>

#### Section 134(1)(d) – flexible modern work practices and efficient and productive work

- 44. MGA TMA submits that a term providing for paid FDVL will be detrimental to efficient and productive work. Applying assumptions from Dr Stanford's 2016 report that uptake rates of FDVL may double in the event that a paid entitlement is introduced, it follows that the paid entitlement will have an adverse impact on businesses. Should uptake rates and absences increase significantly, there may be adverse impacts on the efficient and productive performance of work through increasing the cost of price of inputs such as the cost of labour or reduced outputs.
- 45. MGA TMA notes the current widespread staff shortages due to the COVID-19 related absences and border closures. Anecdotal recounts from MGA TMA members in recent months indicate that there are dire labour shortages, with members facing a myriad of related issues such as rostering challenges and difficulties in recruitment. Such issues tend to be more pronounced for members located in rural or regional areas. MGA TMA undertook a further survey of members to gather information on widespread staff shortages. There were 159 respondents to this survey issued on 20 January 2022. Overwhelmingly, member respondents indicated that COVID-19 has had a moderate to severe impact on business (85% of members). 72% of members also indicated that staff shortages have presented a moderate to severe impact on business activities. Issues

<sup>&</sup>lt;sup>19</sup> Supporting Working Parents: Pregnancy and Return to Work National Review (final Report, September 2014) 26. <a href="https://humanrights.gov.au/sites/default/files/document/publication/SWP">https://humanrights.gov.au/sites/default/files/document/publication/SWP</a> Report 2014.pdf.

<sup>&</sup>lt;sup>20</sup> Australian Bureau of Statistics, *Census of Population and Housing, Basic Community Profiles, Australia,* (Catalogue no. 2001.0, 2012).

<sup>&</sup>lt;sup>21</sup> Supporting Working Parents: Pregnancy and Return to Work National Review (final Report, September 2014) 26. <a href="https://humanrights.gov.au/sites/default/files/document/publication/SWP">https://humanrights.gov.au/sites/default/files/document/publication/SWP</a> Report 2014.pdf 66-67.

<sup>&</sup>lt;sup>22</sup> Monash University, *Safe, thriving and secure: Family violence leave and workplace supports In Australia*, (final report, December 2021) <a href="https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-safe-thriving-secure-101221.pdf">https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-safe-thriving-secure-101221.pdf</a> 28.

<sup>&</sup>lt;sup>23</sup> See Annexure C.

presented by widespread staff shortages is further illustrated by evidence that **27% of Australian businesses were having difficulty finding suitable staff**, as of June 2021.<sup>24</sup> Increased uptake rates of FDVL because of any provision of a paid entitlement may serve to exacerbate already dire staff shortages faced by many employers.

#### S.134(1)(da) – the need for additional remuneration in prescribed circumstances

46. MGA TMA submits that a term providing for paid FDVL is of no relevance on the need for additional remuneration in prescribed circumstances.

#### S.134(1)(e) – equal remuneration principle

47. MGA TMA submits that a term providing for paid FDVL is of no relevance on the equal remuneration principle.

#### Section 134(1)(f) – productivity, employment costs and the regulatory burden

- 48. Provision for ten paid FDVL days introduced into modern awards may result in significant increased costs for employers that outweigh the costs of lost productivity and absenteeism resulting from family and domestic violence.
- 49. The 2021 report prepared by Professor Alan Duncan for the ACTU assumes the estimated total cost to employers of providing ten paid FDVL days is \$13.1 million at its lowest, and this figure increases to \$13.4 million once adjusted to reflect the most recent minimum wage increase.<sup>25</sup> This assumes that female employees will access an average of 7.8 days of leave, and male employees 5.9 days. Utilisation rates are relevant to the consideration of s.134(1)(f) as noted in the 2018 Decision.<sup>26</sup> Dr Stanford's 2016 report notes that uptake rates would double upon introduction of a paid entitlement,<sup>27</sup> which then increases the estimate of costs to employers to \$34.3 million according to Professor Duncan.<sup>28</sup> Although Professor Duncan's report provides a lower estimate of \$13.1 million in costs for employers of providing ten paid FDVL days, he notes that total costs may be as high as \$34.3 million. If average utilisation rates eventuate to be higher than 7.8 days for women and 5.9 days for men, or if they increase to the extent predicted by Dr Stanford, this would result in a comparatively significantly higher cost to employers than the estimated \$14.3 million annual cost of employee absenteeism resulting from family or domestic violence.<sup>29</sup> As such, MGA TMA contends that there will be no aggregate cost savings for employers as a result of providing paid FDVL and instead, providing paid FDVL may actually add significant detrimental costs for business owners.

<sup>&</sup>lt;sup>24</sup> Australian Bureau of Statistics, *A quarter of Businesses unable to find suitable staff,* (released, June 2021) <a href="https://www.abs.gov.au/media-centre/media-releases/quarter-businesses-unable-find-suitable-staff">https://www.abs.gov.au/media-centre/media-releases/quarter-businesses-unable-find-suitable-staff</a>.

<sup>&</sup>lt;sup>25</sup> Alan Duncan, 'Fair Work Commission Fair Work Act 2009 (Cth) Family and Domestic Violence Leave Review' (final report 2021, Fair Work Commission,) 16.

<sup>&</sup>lt;sup>26</sup> [2018] FWCFB 1691 at [290].

<sup>&</sup>lt;sup>27</sup> Jim Stanford, 'Economic Aspects of Paid Domestic Violence Leave Provisions' (Research Paper 1/2016, Centre for Future Work at the Australian Institute, December 2016) 18.

<sup>&</sup>lt;sup>28</sup> Alan Duncan, 'Fair Work Commission Fair Work Act 2009 (Cth) Family and Domestic Violence Leave Review' (final report 2021, Fair Work Commission,) 16.

<sup>&</sup>lt;sup>29</sup> Alan Duncan, 'Fair Work Commission Fair Work Act 2009 (Cth) Family and Domestic Violence Leave Review' (final report 2021, Fair Work Commission,) 20.

- 50. The ACTU submitted that the provision of paid FDVL could represent an increase in aggregate labour costs of 0.4 cents per hour worked. It is not disputed that small to medium businesses will bear the disproportionate cost of providing the proposed ten paid FDVL days.<sup>30</sup> Although this figure may not sound significant, MGA TMA submits that such an increase to aggregate labour costs per hour worked, even if modest, will be detrimental to small and medium sized businesses, which lack the economies of scale and retained earnings to cushion ever increasing costs. MGA TMA's member survey indicates that a significant proportion (43%) of members are concerned that their business will be severely impacted, in terms of financial costs, if paid FDVL was provided to employees.<sup>31</sup> Severe adverse increases in financial and labour costs were only one factor of concern shared by MGA TMA members, with other concerns including but not limited to the following:
  - a. A significant proportion (38%) of members indicated concern that their business will be adversely impacted, in terms of lost productivity;
  - b. A significant proportion (31%) of members indicated concern that their business will be moderately impacted, in terms of financial costs;
  - c. A significant proportion (31%) of members indicated concern that their business will face non-financial adverse impacts; and
  - d. A not insignificant proportion (19%) of members indicated concern that their business will be mildly impacted, in terms of financial costs.

Only a small minority of members (7%) indicated that their business will be unaffected by provision of paid FDVL.

- 51. MGA TMA submits that small and medium business productivity has suffered while employment costs and regulatory burdens have increased as a result of COVID-19. It is MGA TMA's experience that COVID-19 has been detrimental to many community grocers and independent retailers for at least two years. Tourist-driven revenue and business also appears unlikely to recover to pre-COVID-19 levels in the near to intermediate future. The financial costs and regulatory burden of COVID-19 and minimum wage increases are felt acutely throughout Australia, particularly by small and medium businesses and independent retailers. As mentioned previously, small retailers have suffered the brunt in decline of economic activity as they do not possess the economies of scale nor have the luxury of significant retained earnings from previous years to 'cushion' the blow of COVID-19, and more recently suffered from severe staff shortages as COVID-19 case numbers dramatically increased in 2021 and early 2022. This presents another reason ten paid FDVL days should not be introduced. Further time is needed to ascertain any necessity of such leave and permit small and medium businesses to recover from challenges posed by COVID-19 without the hurdles posed by further increased employment costs.
- 52. MGA TMA recognises that family and domestic violence is a serious issue and the vast majority of employees that currently take FDVL do so honestly. However, MGA TMA highlights our Members' concerns that should the current entitlement be expanded to ten paid days, a number of employees may attempt to take advantage of or dishonestly claim the entitlement. Although evidence requirements may deter dishonest taking of leave, there is concern that evidence may also be provided dishonestly. MGA TMA's member survey indicates that **the majority (52%) of members are concerned that employees may or are likely to take paid FDVL dishonestly**. <sup>32</sup> It is our members' experience that suspected dishonest taking of personal/carer's leave entitlements and dishonest provision of evidence to support taking of such leave is not uncommon, and as such members are concerned that entitlement to paid FDVL may likewise be taken dishonestly by employees.

<sup>&</sup>lt;sup>30</sup> Alan Duncan, 'Fair Work Commission Fair Work Act 2009 (Cth) Family and Domestic Violence Leave Review' (final report 2021, Fair Work Commission,) 4.

<sup>&</sup>lt;sup>31</sup> See Annexure A.

<sup>&</sup>lt;sup>32</sup> See Annexure A.

- 53. The proposal for ten paid FDVL days also imposes a detrimental regulatory burden on small business employers. As its introduction will outline circumstances where an employee will be entitled to paid FDVL, employers will be placed in a position to determine whether an employee is entitled to take paid FDVL if this leave is requested. MGA TMA submits that because employers are likely to perceive a paid entitlement as imposing increased labour costs, these employers are therefore more likely to closely scrutinise an employee's eligibility to take paid FDVL. Although it is demonstrated that the majority of employers do not currently request evidence or only request evidence some of the time under the current unpaid FDVL model,<sup>33</sup> closer scrutiny may involve increased requests for and collection of evidence which also necessitates compliance with confidentiality requirements. This will create an additional regulatory burden for small businesses that otherwise possess scarce resources and time.
- 54. S.134(1) of the Act requires a 'fair' safety net of terms and conditions. This necessitates consideration of 'fairness' to business and enterprise. If the proposal for ten paid FDVL days is permitted, this will represent a 33.3% increase in the existing four weeks' paid annual and ten days' personal/carer's leave entitlements. MGA TMA submits that the existing entitlement to unpaid FDVL represents a fair safety net of minimum terms. The 33.3% increase to paid leave entitlements is significant and will be unfair to employers, particularly small and medium sized businesses which will be disproportionately affected by the proposed entitlement.
- 55. While MGA TMA accepts that economic disadvantage can be suffered by casual employees absent from work due to family and domestic violence and that women are disproportionately represented amongst casual employees, it will also be unfair to extend any paid FDVL to casual employees as the casual loading is intended to compensate for non-entitlement to paid leave received by permanent employees.

Section 134(1)(g) – the need to ensure a simple, easy to understand, stable and sustainable modern award system for Australia that avoids unnecessary overlap of modern awards

56. MGA TMA submits that a term providing for paid FDVL may adversely impact the need to ensure a stable and sustainable modern award system. Although MGA TMA recognises the serious societal impacts of family and domestic violence, MGA TMA considers that there may be many other important issues that also have detrimental impact on employees' personal and professional lives. In providing specific paid leave to deal with issues relating to family and domestic violence, the Commission will demonstrate prioritisation of a specific social issue for the purpose of creating a new form of paid leave entitlement. Employees experiencing family and domestic violence will be afforded significantly more generous treatment than other employees that may experience other egregious forms of harm. We are concerned that unions may call for further expansion of the minimum safety net to address other social issues, which would erode the stability and sustainability of the modern award system.

Section 134(1)(h) – the likely impact of any exercise of modern award powers on employment growth, inflation and the sustainability, performance and competitiveness of the national economy

57. MGA TMA submits that a term providing for paid FDVL is likely to have an adverse impact on employment growth, inflation and the sustainability, performance and competitiveness of the national economy. As noted above, MGA TMA contends that there will be no aggregate cost savings

mber 2021) 22.

<sup>&</sup>lt;sup>33</sup> Fair Work Commission Australia, *Survey analysis for the Family and domestic violence leave review 2021*, (report December 2021) 22.

for employers as a result of providing paid FDVL and instead providing paid FDVL may actually result in significant added costs for employers and prove detrimental to employment growth and inflation hence affecting the sustainability and competitiveness of our economy.

#### An all-of-community approach

- 58. MGA TMA acknowledges and agrees that an all-of-community approach is a required response to family and domestic violence, and that provision of FDVL represents employers' commitment to supporting those that experience such violence. However, MGA submits an award term providing for ten days' paid FDVL will have little impact on award-covered employees experiencing such violence if workplace culture is not aligned with the objectives of introduction such leave. As such, the impact of introducing paid FDVL will be nullified if family and domestic violence awareness and trauma-informed understanding among employers is not improved.<sup>34</sup>
- 59. MGA TMA therefore submits that family and domestic violence awareness and trauma-informed understanding among employers must first be improved prior to any introduction of paid FDVL. MGA TMA suggests that the following may be introduced to assist employer family and domestic violence awareness and trauma-informed understanding at an enterprise level:
  - a. fact or information sheets, best practice guides and videos published by the Commission or Fair Work Ombudsman that specifically inform on the prevalence and impact of family and domestic violence and provide practical support and guidance to employers, especially small and medium businesses. A set of best-practice principles will provide particular assistance for employers, managers and organisations on how best to effectively and appropriately reduce the impact of family and domestic violence on employees;
  - b. provision of support services to small and medium sized businesses, such as an employer support helpline and an employee referral system;
  - c. specific engagement and consultation with industry and trade associations in respect of family and domestic violence; and
  - d. a model or template family and domestic violence leave policy that supplements other resources, that empowers employers to provide entitlement to FDVL in excess of any award entitlement, including a paid FDVL entitlement.

Introduction of the above can help employers help their employees who experience family and domestic violence and promote organisational change through improving trauma-informed understanding.

60. MGA TMA also submits that any decision to introduce provision for paid FDVL into modern awards should be further postponed as there is little data or research undertaken since the 2018 decision to provide unpaid FDVL. As a result, there is little new material for analysis.<sup>35</sup> Introducing the proposed ten paid FDVL days is a significant decision as it represents a significant percentage

<sup>&</sup>lt;sup>34</sup> Monash University, *Safe, thriving and secure: Family violence leave and workplace supports In Australia*, (final report, December 2021) <a href="https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-safe-thriving-secure-101221.pdf">https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-safe-thriving-secure-101221.pdf</a> 34.

<sup>&</sup>lt;sup>35</sup> Flinders university, *Family and Domestic Violence Leave entitlement in Australia: A systemic review* (final report, November 2021) <a href="https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-wad-data-031121.pdf">https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-wad-data-031121.pdf</a> 2.

increase in paid leave entitlements accessible by employees and it follows that such a decision should be informed by data and research that demonstrates its necessity. There are significant gaps in the current available data, including lack of consistency in methods used to gather such data, resulting in the existing data being unreliable.<sup>36</sup> MGA TMA also submits that guidelines on data collection should be implemented to enable consistency and improve reliability.

- 61. In acknowledging that family and domestic violence requires a whole-of-community response, MGA TMA contends that it is inequitable for employers to bear the significant costs of providing paid FDVL. MGA TMA contends that a true whole-of-community response requires federal or statelevel support to bear such costs. There is already federal support for provision of parental leave pay. Similarly to FDVL, parental leave is disproportionately accessed by women. MGA TMA supports introduction of paid FDVL entitlements if a framework is introduced where the Australian or a state Government makes payment to the employer who then pays the employee. Paid parental leave is crucial in protecting women's workforce participation and this is recognised by the Australian Government through parental leave pay. Likewise, MGA TMA submits that where FDVL is likewise crucial in further safeguarding women's workforce participation, this needs to also be recognised by the Australian Government. It is inequitable that employers not only bear the cost of family and domestic violence through absenteeism and lost productivity, but additionally through paid FDVL. MGA TMA's submission in this regard is mirrored by COSBOA's small business members, with 74% of COSBOA members indicating support for Federal Government or a purpose-built organisation bearing the responsibility for providing paid family and domestic violence leave to affected employees.37
- 62. MGA TMA acknowledges that there are already Federal and State Government initiatives and programs aimed at reducing the incidence and impact of family and domestic violence on individuals. If paid FDVL is deemed necessary to address the impact of family and domestic violence on our workers and communities, MGA TMA submits that Government funding for such an initiative is the next practical step. As it is not within the power of the Commission to implement any family and domestic violence leave payments similar to the paid parental leave scheme, provision of further time before inserting provisions relating to paid FDVL will also give the Australian Government further opportunity to consider a similar scheme for FDVL.

### VII. Conclusion

- 63. MGA TMA concludes with the position that despite the significant impact of family and domestic violence on workers, the existing entitlement to FDVL should not be further expanded due to appreciable detriment to Australian independent business. However, MGA TMA is supportive of inserting provisions in modern awards in respect of personal/carer's leave to permit taking of such leave for FDVL.
- 64. Although there are appreciable benefits in terms of workers' social inclusion and economic security, MGA TMA highlights the increased employment costs to independent small to medium businesses if the proposed ten paid FDVL days is provided to award-covered employees. These increased employment costs, coupled with the increased regulatory burden and costs associated with COVID-19, will have a detrimental impact on employment growth and the performance and competitiveness of the Australian economy.

<sup>&</sup>lt;sup>36</sup> Flinders university, *Family and Domestic Violence Leave entitlement in Australia: A systemic review* (final report, November 2021) <a href="https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-wad-data-031121.pdf">https://www.fwc.gov.au/documents/sites/family-domestic-violence-leave/correspondence/am202155-report-wad-data-031121.pdf</a> 2.

<sup>&</sup>lt;sup>37</sup> See Annexure B.

65. MGA thanks the Commission for the opportunity to make this submission.

Jos de Bruin CEO

Master Grocers Australia 4 February 2022 Angeline Lee

Employment Lawyer (Associate) Master Grocers Australia

Angelne Les.

4 February 2022

#### **Annexure A**

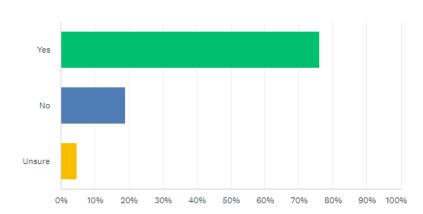
42 MGA TMA members responded to our survey on issued on 28 September 2021 and concluded on 28 January 2022.

Q1



Do you agree with employees being able to access existing entitlements to paid sick/carer's leave to deal with issues relating to family or domestic violence?

Answered: 42 Skipped: 0

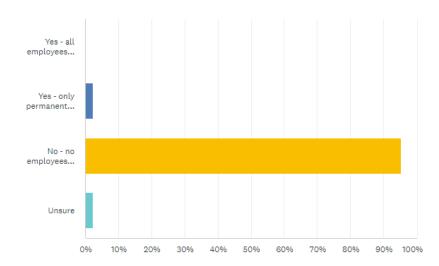


ANSWER CHOICES	RESPONSES	
Yes	76.19%	32
No	19.05%	8
Unsure	4.76%	2
TOTAL		42



Do you agree with employees being provided with a new type of paid leave in addition to existing leave entitlements, to deal with issues relating to family or domestic violence?

Answered: 42 Skipped: 0

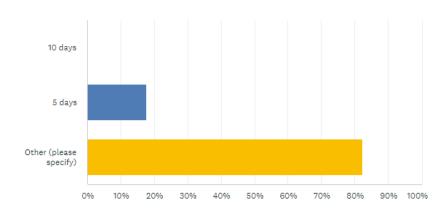


ANSWER CHOICES	RESPON	ISES
Yes - all employees should be provided with a new type of paid family and domestic violence leave.	0.00%	0
Yes - only permanent employees, not casuals, should be provided with a new type of paid family and domestic violence leave.	2.38%	1
No - no employees should be provided with a new type of paid family and domestic violence leave.	95.24%	40
Unsure	2.38%	1
TOTAL		42



If you agree with employees being provided with a new type of paid leave in addition to existing leave entitlements, to deal with issues relating to family or domestic violence, how many days is appropriate?

Answered: 34 Skipped: 8

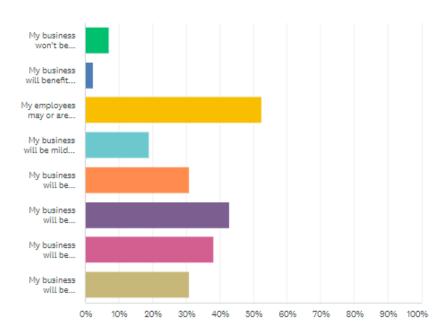


ANSWER CHOICES		RESPONSES	
10 days		0.00%	0
5 days		17.65%	6
Other (please specify)	Responses	82.35%	28
TOTAL			34



If your employees are provided with a new type of paid leave in addition to existing leave entitlements, to deal with issues relating to family or domestic violence, how will your business be impacted? please tick all that apply

Answered: 42 Skipped: 0



ANSWER CHOICES	RESPON	SES
My business won't be impacted.	7.14%	3
My business will benefit in terms of productivity and/or morale.	2.38%	1
My employees may or are likely to take such paid leave dishonestly.	52.38%	22
My business will be mildly adversely impacted in terms of financial costs of such paid leave.	19.05%	8
My business will be moderately adversely impacted in terms of financial costs of such paid leave.	30.95%	13
My business will be severely adversely impacted in terms of financial costs of such paid leave.	42.86%	18
My business will be adversely impacted in terms of productivity.	38.10%	16
My business will be adversely impacted in other non-financial ways.	30.95%	13
Total Respondents: 42		



# Domestic and Family Violence Leave

# Background document

## COSBOA policy

Domestic and Family Violence (DFV) in all forms is unacceptable. Small business people deal with this compassionately and generously as it arises without legislation or regulation in most cases. The circumstances of DFV and the variety of small business workplaces and structures makes regulation in this sensitive area difficult. Current laws place an unfair legal burden on small business<sup>1</sup>. The proposal to amend the Fair Work Act 2009 to provide employees 10 days of paid domestic and family violence leave (DFVL) will place small business people in a position of arbitrators of DFV claims, without the skills, resources, or time to manage the human consequences.

Given the above observations, COSBOA's policy position in respect of Domestic and Family Violence Leave is as follows:

- 1. Maintenance of the current 5 days unpaid DFVL but formalisation of an offset arrangement where staff can utilise paid personal leave entitlements in lieu of DFVL.
- 2. SME owners are not equipped to provide affected staff with the complex support and services required to properly support staff with DFV and therefore these services should be provided by the national welfare and counselling ecosystem in the first instance, with support provided to small business owners in respect of system navigation and employee referral.
- 3. Investigate the opportunity for the development of a suitable government support scheme (perhaps similar to the paid parental leave scheme) for the support of small business employees affected by DFV

## Current legislation

In 2018 all employees, including part-time and casual, became entitled to 5 days unpaid leave as stipulated in the National Employment Standards (NES) Fair Work Act 2009 s.106A-106E and 107, forDFVL.<sup>2</sup>

### Proposed legislation

In December 2020, Labor Senator Jenny McAllister tabled the Fair Work Amendment (Ten Days Paid Domestic and Family Violence Leave) Bill. It will raise the existing entitlements in the National Employment Standards from five days unpaid leave to 10 days paid leave in a 12-month period.<sup>3</sup>

### Consultation

COSBOA consulted with its members during a roundtable on 10 September 2021, as well as with its Industrial Relations Expert Panel. Collectively, COSBOA members represent an estimated 1.3 million of the 2.5 million small and family businesses that operate in Australia.

This Policy Brief is the result of the Industrial Relations Expert Panel's deliberations and a precursor to the submission to be made to the Fair Work Commission.

# **COSBOA Members Poll results**

27 COSBOA members were polled during a roundtable on 10 September 2021. 15 small business association leaders responded. The results are below:

# On 10 September 2021 COSBOA asked

61 Small Business Association Leaders and 15 answered....

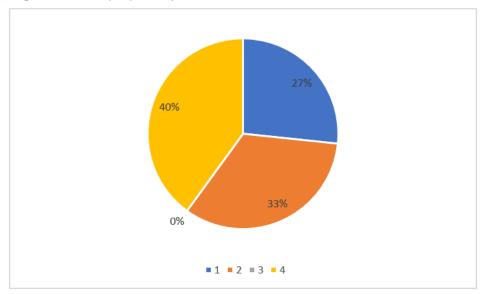
Do your members agree that they should pay 10 days leave for people impacted by family violence?

yes **20**%

no 80%

Would your members prefer Government subsidy for Family Violence leave?

- 1 Not necessary, as it makes it more complicated
- 2 The Government should deal directly with the impacted person
- 3 It would help the business deal with a difficult situation 0%
  - It creates a world of problems if business get involved in personal issues, even
- 4 when they see the need. They must be able to refer it to appropriate organisation for proper help.



### Change Rationale and Position statements

In an environment of persistent DFV issues, no one should have to choose between employment and safety. Some vulnerable people must make this choice and they should be offered protection in these circumstances.

COSBOA members have indicated the following:

- Small business often deals with DFV even though it does not have the resources, skills, or time to become involved. We handle it, even though it's not the law.
- Making small business people comply with laws creates a world of problems for small business to navigate, including evidence and confidentiality.
- There are issues around evidence and confidentiality in a small business workplace that are not recognised in the current or proposed legislative amendments.<sup>4</sup>
- COSBOA members understand that those impacted by DFV are in no state to be interviewed by their employers about the situation, however such a situation opens the law to be gamed, with small business having little recourse and bearing the burden.
- Small business people in Australia, post natural disasters and still impacted by COVID-19, are not able to provide what normally would be classed as social welfare obligations.
- Laws already exist that protect people from losing employment because they are attending to issues arising from DFV.
- If fully utilised, this provision increases paid leave for employees by 33%. This is difficult to fund in the current economic downturn, which has been unfairly borne by small business people.
- With 35% of business owners 5 being female, paid leave for employees doesn't assist them when they face DFV. They too need support, especially if their business cannot afford additional leave payments, or if the impacted sole-trader or micro business person is the main income generator.
- The proposal doesn't recognise the complexity, diversity and variety of situations that arise in small businesses regarding DFV, nor does it provide clarity to small business people on how they may navigate these challenges.
- The proposed legislation doesn't address the cause of DFV in Australia; instead, it transfers risk, as well as legal, social, and financial responsibility to small business people.
- Apart from consultation as part of the Inquiry into Family, Domestic and Sexual Violence, small business people have not had a voice on the practicalities of implementing this law. Further evidence and consultation should be priorities.
- COSBOA members are aware of how deeply and personally impacted their members are when staff or employers face DFV issues and are committed to being part of solutions and initiatives that work for all Australian people.

### Background

In December 2020 COSBOA participated in the Inquiry into Family, Domestic and Sexual Violence. This Inquiry was initiated in June 2020 by the Minister for Women, Senator the Hon. Marise Payne, and the Minister for Families and Social Services, Senator the Hon. Anne Ruston, who jointly referred terms of reference to a Federal Government Committee for an inquiry into family, domestic and sexual violence.

In a media release announcing the inquiry, Minister Payne stated that the "challenging start to 2020 with the pandemic and associated restrictions required renewed consideration of how we reduce family, domestic and sexual violence in Australia." The inquiry made 88 recommendations. Regarding 10 days of paid leave for FDVL, it handed that issue to a pending Fair Work Commission review.

COSBOA called on the Government to adequately resource DFV, as did the report. COSBOA rejected 10 days of paid DFVL.<sup>7</sup>

Consultation is being sought by the Fair Work Commission, which is responding to a call from the ACTU in April 2021 to review access to paid personal/carer's leave for DFVL.8 Parties were asked to contribute by various means, survey, submissions, and variations to modern awards. Parties opposing the variation have until 5 November to file evidence and written submissions. The matter will be heard by the end of November.

In December 2020 the ALP tabled the Fair Work Amendment being (ten days paid Domestic and Family Violence Leave) Bill 2020, (Senator Jenny McAllister). A Bill for an Act to amend the law relating to fair work entitlements for workers experiencing domestic and family violence, and for related purposes.

# Attachment 1 -10 days Paid DFVL Bill summary

The following paragraph has been taken from the Explanatory Memorandum for the Fair Work Amendment (Ten Days Paid Domestic and Family Violence Leave) Bill 2020. The Bill was presented to the Senate by Labor Senator Jenny MCallister on 9 December 2020.

The improved entitlement in the Bill would:

- provide ten days of paid domestic and family violence leave in a 12-month period;
- provide for employees to access paid domestic and family violence at their base pay rate for usual hours of work in the period the leave was taken;
- enable an employee and employer to agree additional paid or unpaid leave can be taken in addition to the 10 days paid domestic and family violence leave; and
- clarify and expand the reasons for which a person can take paid domestic and family violence leave to make sure people can take practical and necessary steps to protect their immediate and future safety;
- tighten the confidentiality provisions to remove any uncertainty about the handling of personal employee information in the workplace.

The improved entitlement continues to be available to employees of all types, including casual employees, and is available in full at the beginning of each 12-month period of the employee's employment, and does not accumulate year to year. The entitlement will be prorated for part-time or casual employees.

(Source: Fair Work Amendment (Ten Days Paid Domestic and Family Violence Leave) Bill 2020 Explanatory Memorandum, available online here).

Attachment 2 – Current Evidence and Confidentiality Requirements Under the Fair Work Act 2009, current evidence requirements are as follows:

# Evidence requirements

An employer can ask their employee for evidence that shows the employee took the leave to deal with family and domestic violence. If the employee doesn't provide the requested evidence, they may not get family and domestic violence leave.

The evidence has to convince a reasonable person that the employee took the leave to deal with the impact of family and domestic violence.

# Types of evidence

Types of evidence can include:

- documents issued by the police service
- · documents issued by a court
- family violence support service documents, or
- a statutory declaration.

Employers can ask employees to provide evidence for as little as 1 day or less off work.

(Source: Fair Work Ombudsman 2021, *Notice & evidence for family and domestic violence leave*. Available online <u>here</u>).

In a small business, employees may ask for DFV leave with none of this evidence. This places the employer in an impossible position of having to subjectively assess a situation where they do not have full information. If they say "no,I must have proof," and subsequently an employee is hurt, there is a cascading impact of responsibilities, both moral and legal.

Current confidentiality requirements are as follows:

# Confidentiality

Employers have to take reasonably practicable steps to keep any information about an employee's situation confidential when they receive it as part of an application for leave. This includes information about the employee giving notice that they're taking the leave and any evidence they provide. Employers are not prevented from disclosing information if:

- · it's required by law, or
- is necessary to protect the life, health or safety of the employee or another person.

Employers need to be aware that any information about an employee's experience of family and domestic violence is sensitive. If information is mishandled, it could have adverse consequences for their employee. Employers should work with their employee to discuss and agree on how this information will be handled.

For information about workplace privacy, including best practice guidance on privacy principles, obligations about providing information to third parties and privacy in relation to email and the internet, read our Workplace privacy best practice guide.

Source reference: Fair Work Act 2009 s.106C and 107 ₫

If there are fewer than 5 people in a business, these sort of corporate confidentiality standards, delineation and demarcation practices are difficult to apply. This is especially so when you consider that over 70% of businesses are family businesses. Much of these requirements are well intentioned and can be challenging in their practical application, presenting all sorts of difficulties, especially for small business people.

## Attachment 3 - Current employer Guide advice from the Fair Work Ombudsman

The Fair Work Ombudsman's *Employer Guide to Family and Domestic Violence* provides the following practical tip:

# Practical tip

Two employees are in a relationship with each other and both of them separately request to take family and domestic violence leave.

Only employees who are experiencing family and domestic violence are entitled to take this leave. If you're dealing with this situation in your workplace, it is important to get legal advice to help you understand your legal rights and obligations.

(Source: Fair Work Ombudsman 2020, Employer Guide to Family and Domestic Violence, p11. Available online here).

This "practical tip" is a good example of the variety of situations a small business person must interpret. Such "advice" places an unfair legal burden on the small business person who is poorly resourced to seek advice on what are complex, personal, and sensitive issues.

# Attachment 4 – Recommendation 87 of the Inquiry into Family, Domestic and Sexual Violence

"Workplace issues

8 211

The Committee recognises the importance of stable employment to victim-survivors of FDSV, as well as the significant economic impact of FDSV on businesses and workplaces, in relation to lost productivity and absent or departed staff. Recommendation 87

8.212

The Committee recommends that the Australian Government, in conjunction with state and territory governments, ensure that the next National Plan recognises that family, domestic and sexual violence impacts upon workplaces.9"

(Source: Australian Government, Inquiry into Family, Domestic and Sexual Violence 2021, available online here:

# Attachment 5 – COSBOA Position at Federal Government Committee Inquiry December 2020

The following passage has been taken from page 335 of the Inquiry:

"Chief Executive Officer of the Council of Small Business Organisations of Australia (COSBOA), Mr Peter Strong stated that the organisation was not in favour of mandated paid family violence leave:

There will be a lot of unintended consequences. There will be perpetrators who will ask for domestic violence leave because they've been unfairly accused—and some people are unfairly accused. There are so many situations we'll have to get ready for that, instead of focusing on the real issue, we will be talking about the rules around proof, the rules around when you get it, the rules around how many days, the rules around pay. It is not something any employer I know wants to get involved with in small business. [107]

8.153

Instead, Mr Strong suggested that Centrelink could shoulder the costs of paid leave for FDSV:

Our solution is to give the experts a greater role in this. Give the women's health services and all those very fine organisations around the country the capacity to go to Centrelink and say, 'This person has no leave. This person has an issue.' You have some capacity to give that person access to Centrelink funds, if that's what they need. [108]

8.154

Other concerns raised by COSBOA were that formalising the process of paid family violence leave might complicate a process which is best handled informally in smaller businesses and that business owners were already legally responsible for their employee's health and wellbeing."

## Attachment 6 - Inquiry Background

On 26 March 2018, the Full Bench of the Fair Work Commission varied all modern awards to include a new entitlement to five days' unpaid family violence leave [99]
8.139

Following the decision by the Fair Work Commission, the Fair Work Act2009 was amended to insert an entitlement to the National Employment Standards for five days of unpaid family violence leave in an annual period.

The Commission indicated that it would undertake a review of unpaid family violence leave in 2021 with consideration as to whether further unpaid leave should be granted, whether employees should be given greater rights to access personal and carer's leave in order to assist with family violence and whether paid family violence leave entitlements should be revisited. 8.141

Some state and territory governments voluntarily offer paid family violence leave to their employees, as do some large employers such as Price Waterhouse Coopers and Qantas.

8.142

In cases where organisations do offer paid family violence leave, there are a range of ways a victim-survivor can provide proof of abuse to an employer. For example, under the Victorian State Government public enterprise agreement: Evidence of family violence may be required and can be in the form of an agreed document issued by the Police Service, a Court, a registered health practitioner, a Family Violence Support Service, district nurse, maternal and health care nurse or Lawyer.

8.143

The Committee heard from union groups and service providers advocating that the present five days' unpaid family violence leave should be increased to ten days' paid leave, as has occurred in some other jurisdictions internationally.

8 144

Groups in favour of paid leave asserted that it was extremely important in enabling victim-survivors (predominantly women) to maintain their employment, access services and escape from dangerous home circumstances.

8.145

The National Tertiary Education Union argued that, regardless of their mode of employment, every worker should have access to paid leave 'to deal with issues around family and domestic violence/intimate partner violence':

This should be available as a discrete form of paid leave without limit, to ensure that employees facing domestic violence are not forced into resignation or loss of income at a time of crisis. Such leave should cover all matters arising from or as a result of domestic violence, including but not limited to:

Seeking safe housing.

Attending medical/counselling appointments.

Attending court hearings and accessing legal advice.

Organising alternate care or education arrangements for children.

Rebuilding support networks with children, family or others.[102]

8.146

In its submission the ASU stated that:

The evidence is very clear that paid domestic violence leave provides survivors with an opportunity to undertake legal and medical appointments, relocation of home, school, childcare and other essential measures to address their situation without the risk of losing their job or income at a time when access to reliable income has been proven to be one of the most significant determinants in the decision to leave a violent relationship and remain away. [103]

8.147

The ASU also highlighted a study by Dr Jim Stanford from the Centre for Future Work that:

... did some economic modelling on the cost of providing paid family violence leave as a universal entitlement to all workers. That research identified that it would cost just 5c per worker per day across our economy if we provided paid family violence leave for all workers.

8.148

ASU representatives also made the point that:

Most domestic violence services only operate during business hours, so women do need to take time off work to access that support.[105]

8.149

White Ribbon Australia and Communicare submitted:

Until 10 days paid FDV leave is a universal minimum employment standard, vulnerable employees will have to make an unacceptable choice between their safety and having a regular income.  $\frac{[106]}{}$ 

8.150

To gauge broader support for paid family violence, leave the Committee heard from witnesses representing Australian business interests.

8.151

None of the business groups that appeared before the Committee were at that time prepared to support the introduction of paid family violence leave entitlements.

### MGA STAFF & SUPPLY SURVEY REPORT AS OF THURSDAY 26 JANUARY 2022

### 1. THE SUPPLY SURVEY REPORT

- 1.1. On Thursday, 20 January 2022, MGA circulated a survey to MGA members regarding the issues around staff shortages and supply chains as a result of the impact of the COVID-19 pandemic.
- 1.2. The survey contained 14 questions which consisted of the following:

	Questions
1.	Where is your store located?
2.	Are you located in metropolitan or country?
3.	In the past 4 weeks how has your store been impacted by COVID-19?
4.	How has your store been impacted by staff shortages?
5.	How many staff are unable to work at present due to having COVID-19, having to isolate,
	or having to care for someone with COVID-19
6.	What percentage does this represent of your staff?
7.	What departments have been most impacted by out-of-stock products?
8.	On average how many hours are your deliveries being delayed?
9.	What about the availability of Rapid Antigen Tests?
10.	What impact to sales have you had as a result of these out-of-stock products and delays?
11.	The specific details of the impacts mentioned in question 10.
12.	Have you reduced your trading hours as a result of dealing with COVID-19 disruptions?
13.	If so, how many trading hours have been reduced per week?
14.	What can Government do to support small business right now?

1.3. The survey is expected to end on 8 March 2022.

# 2. SUMMARY OF MEMBER RESPONSES

- 2.1. From the date in which the survey was circulated (that is, 20 January 2022) to Thursday 27 January 2022, MGA received responses from 158 responses members.
- 2.2. A summary of the responses is outlined below:

	Question	Summary of responses
1.	Where is your store located? (159 responses)	• VIC: 25.32% (40 members)
		• NSW: 22.78% (36 members)
		• QLD: 21.52% (34 members)
		• <b>NT</b> : 0.63% (1 member)

		• TA	<b>AS:</b> 2.53% (4 members) <b>A:</b> 8.23% (13 members)
		• A0	<b>CT</b> : 1.90% (3 members)
2.	Are you located in metropolitan or country? (156 responses)		ountry: 55.13% (86 members)
3.	In the past 4 weeks how has your store been impacted by COVID-19? (156 responses)	• M tin re	ow impact (have hardly been impacted/no impact at all): 14.74% 23 responses)  ledium impact (impacted a few impacted): 43.59% (68 esponses)  evere impact (impacted on a daily asis): 41.67% (65 responses)
4.	How has your store been impacted by staff shortages? (156 responses)	<ul> <li>Lo im (4</li> <li>M time re</li> <li>Se</li> </ul>	ow impact (have hardly been impacted/no impact at all): 28.21% is 4 responses)  ledium impact (impacted a few impacted): 39.74% (62 impacted): 39.74% (63

5.	How many staff are unable to work at present due to having COVID-19, having	• <b>0-5</b> : 66.03% (103 members)
	to isolate, or having to care for someone with COVID-19?	• <b>6-10:</b> 17.95% (28 responses)
	(156 responses)	• <b>11-20:</b> 5.77% (9 responses)
		• Other: 10.26% (16 responses)
		Other individual responses include:
		0 staff
		• 5 staff
		8 staff
		• 25 staff
		36 staff
		• 140 staff
6.	What percentage does this represent of your staff?	• <10%: 34.84% (54 responses)
	(155 responses)	• <b>10-15%:</b> 29.03% (45 responses)
		• 20-30%: 21.29% (33 responses)
		• <b>30+%:</b> 9.03% (14 responses)
		• Other: 5.81% (9 responses)
		Other individual responses include:
		• 0% (1 member)
		• 10% – 15% (1 member)
		• 50% (3 members)
		• 100% (1 member)

(150 responses)  • Meat: 47.33% (71 responses)  • Fresh produce: 23.33% (35 responses)  • Deli: 30.67% (46 responses)  • Bakery: 15.33% (23 responses)  • Liquor: 13.33% (20 responses)  • Other (please specify): 67% (40 responses)  Other individual responses included:  • Checkout • Dairy/ Chiller/ Freezer • Tobacco: • Perishables • Store management • Liquor deliveries • All departments • Toilet rolls • General Merchandise  • < 8 hours: 18.00% (27 responses)  • 10-24 hours: 14% (21 responses)  • 10-24 hours: 14% (21 responses)  • 24-48 hours: 42% (63 responses)  • Other responses: 26% (39 responses)  Other individual responses included:  • 96 hrs plus • 48 – 72 hours • 45 days • 72+ hours • 45 fays • 72+ hours • 48 to 60 hours • 10 days • Up to 1 week  • Available: 0.68% (1 response)	7.	What departments have been most impacted by out-of-stock products?	• <b>Grocery:</b> 88.67% (133 responses)
Deli: 30.67% (46 responses)  Bakery: 15.33% (23 responses)  Uiquor: 13.33% (20 responses)  Other (please specify): 67% (40 responses)  Other individual responses included:  Checkout Dairy/ Chiller/ Freezer Tobacco: Perishables Store management Liquor deliveries All departments Toilet rolls General Merchandise  On average how many hours are your deliveries being delayed? (150 responses)  Other responses: 26% (39 responses)  Other individual responses included:  96 hrs plus 48 – 72 hours 48 to 60 hours 10 days 10 days Up to 1 week  Matigen Tests?  What about the availability of Rapid Antigen Tests?			• Meat: 47.33% (71 responses)
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9. What about the availability of Rapid Antigen Tests?			•
Antigen Tests?	a	What about the availability of Panid	
	<i>3</i> .		Available: 0.00% (1 response)

10.	What impact to sales have you had as a	<ul> <li>Limited stock available: 20.55% (30 response)</li> <li>No stock available: 75.66% (109 responses)</li> <li>Other responses: 4.11% (6 responses)</li> <li>Other individual responses included:</li> <li>Limit one per customer, sell out within 5-10 minutes once received</li> <li>Last order was for 20 boxes and was reduced to 4 boxes,</li> <li>Little to no impact: 27.27% (39</li> </ul>
	result of these out-of-stock products and delays?  (143 responses)	<ul> <li>Lost business to competitors: 16.08% (23 responses)</li> <li>Loss of sales: 48.95% (70 responses)</li> <li>Other: 7.69% (11 responses)</li> </ul>
11.	The specific details of the impacts mentioned in question 10. (75 responses)	<ul> <li>Low stock levels results in customer purchasing at another store</li> <li>Trading well above normal</li> <li>Reduced customer spending</li> <li>Overall sales not impacted, because there has been some panic buying in lines still available; but lots of customer dissatisfaction due to out of stock lines</li> <li>Sales are up 10-15% because everyone is staying home</li> </ul>

12.	Have you reduced your trading hours as a result of dealing with COVID-19 disruptions? (133 responses)	<ul> <li>Opening later: 3.76% (5 responses)</li> <li>Closing earlier: 9.77% (13 responses)</li> <li>Closing to cover staff lunch break: 2.26% (3 responses)</li> <li>No change to trading hours: 84.96% (113 responses)</li> <li>Other: 7.52% (10 responses)</li> </ul>
		Other individual responses included:
		<ul> <li>Closing certain departments</li> <li>Closing entire store due to staff shortages</li> <li>Random closes during day to receive deliveries and restock with only 1 staff on</li> <li>Running on Skeleton staff with owners working 80+ Hours per week</li> <li>Closing some days to give staff a break</li> </ul>
13.	If so, how many trading hours have been reduced per week?	• <10 hours: 46.81% (22 responses)
	(47 responses)	• 20-30 hours: 17.02% (8 responses)
		• <b>30+ hours:</b> 6.38% (3 responses)
		• Other: 29.79% (14 responses)
		Other individual responses included:
		None
		Between 12 to 18 Hours per week
14.	What can Government do to support small business right now? (120 responses)	Payroll tax relief, commercial tenancy etc: 76.67% (92 responses)
		• Other: 37.50% (45 responses)
		Other individual responses included:
		Provide free rat for small businesses for staff
		<ul> <li>give cash bonuses to all essential workers/ reward those who are working</li> </ul>
		Stop incentivising people (staff) to stay home. Incentivise "work".
		Stop lockdowns, stop restrictions,

Change the close contact rules
Stop mandatory vaccination
<ul> <li>Reduce days of isolating (to 5 days)</li> </ul>
Stop paying workers who won't come into work
Stop making it easy for workers to access covid payments
<ul> <li>Allow international students into the country ASAP to fill the void left by people that do not want to work.</li> <li>Reduced penalty rates</li> <li>Payroll tax &amp; other taxes</li> </ul>
Tenancy relief